

► A Shared Document that Anyone can Edit

Click on the + to add a paragraph to a section, or click on the "Add a new section" button to add a new section. Click on the ► to edit the associated title, section header, or paragraph.

► Section 1. Adding a new section is really a two-step operation

After you click on "Add a new section" you get new buttons. Click on the new black triangle to name the section. Then click on the plus (+) sign to add a paragraph. (*Eric A. Bier*)

+

Add a new section

Control Panel

FIG. 1

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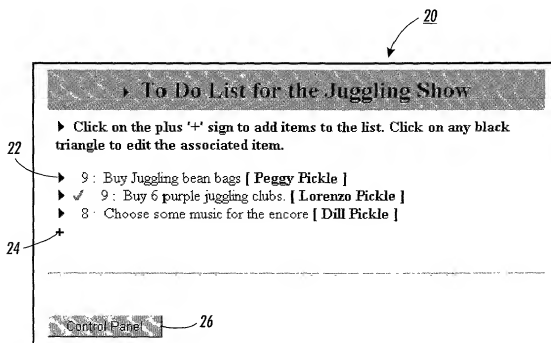


FIG. 2



FIG. 3

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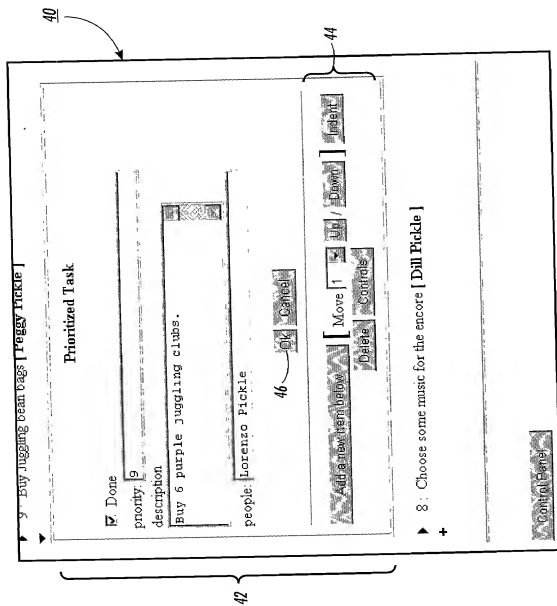


FIG. 4



FIG. 5

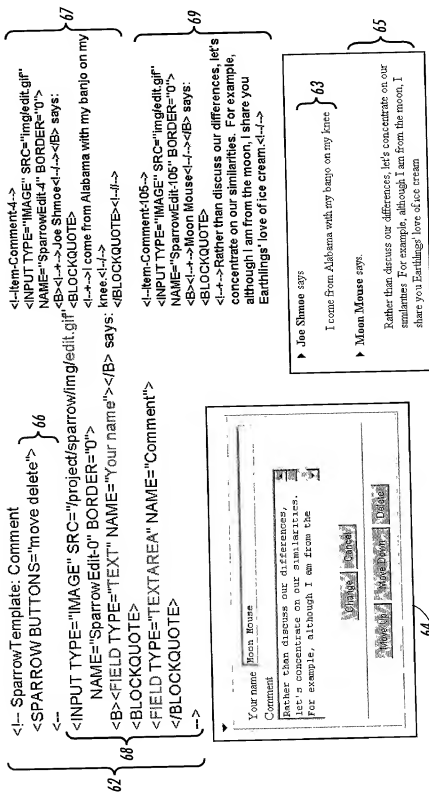


FIG. 6

```

<HEAD>
Normal HTML header mark-up
<META http-equiv="pragma" content="no-cache">
<!-- SparrowTemplate: title ... --> } 72
<!-- SparrowTemplate: todo ... --> }
</HEAD>

<BODY>
<FORM action="http://servername/project/sparrow/sparrow.cgi#sparrow" --76
method="post">
Normal HTML body mark-up, background colors, tables, etc.
<!-- item-title-1 --> ... <!-- --> --78
Normal HTML
<!-- item-todo-3 --> ... <!-- --> } 78
<!-- item-todo-4 --> ... <!-- -->
... <!-- item-todo-n --> ... <!-- -->
Normal HTML
<!-- Add-todo-1 --> <input type="image" name="SparrowAddBefore-1" value="AddBefore"
src="http://.../add.gif" border="0"><!-- -->
</FORM>
</BODY>

```

FIG. 7

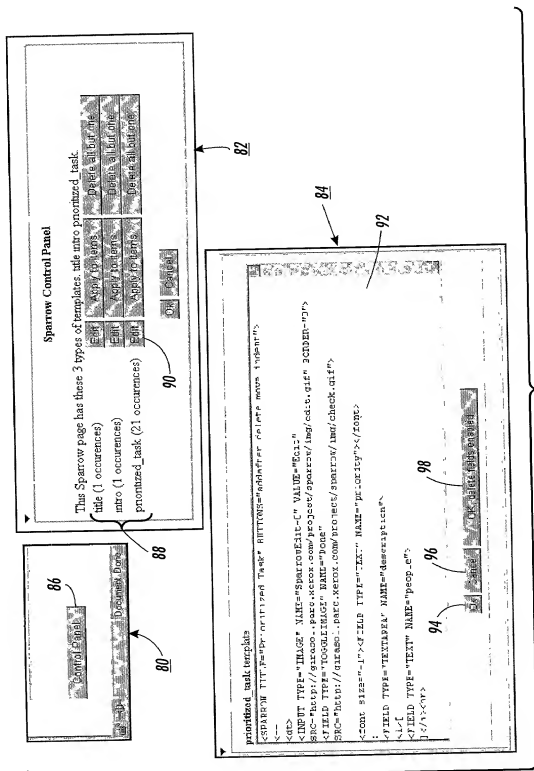


FIG. 8

► **To Do List for the Juggling Show**

► Click on the plus '+' sign to add items to the list. Click on any black triangle to edit the associated item.

- 9 : Buy Juggling bean bags [*Peggy Pickle*]
- 9 : Buy 6 purple juggling clubs. [*Lorenzo Pickle*]
- 8 : Choose some music for the encore [*Dill Pickle*]
- +

FIG. 9

► **To Do List for the Juggling Show**

► Click on the plus '+' sign to add items to the list. Click on any black triangle to edit the associated item.

- 9 : Buy Juggling bean bags [*Peggy Pickle*]
- 9 : Buy 6 purple juggling clubs. [*Lorenzo Pickle*]
- 8 : Choose some music for the encore [*Dill Pickle*]
- +

FIG. 10

► **To Do List for the Juggling Show**

► Click on the plus '+' sign to add items to the list. Click on any black triangle to edit the associated item.

- 9 : Peggy Pickle [*Buy Juggling bean bags*]
- 9 : Lorenzo Pickle [*Buy 6 purple juggling clubs.*]
- 8 : Dill Pickle [*Choose some music for the encore*]
- +

FIG. 11

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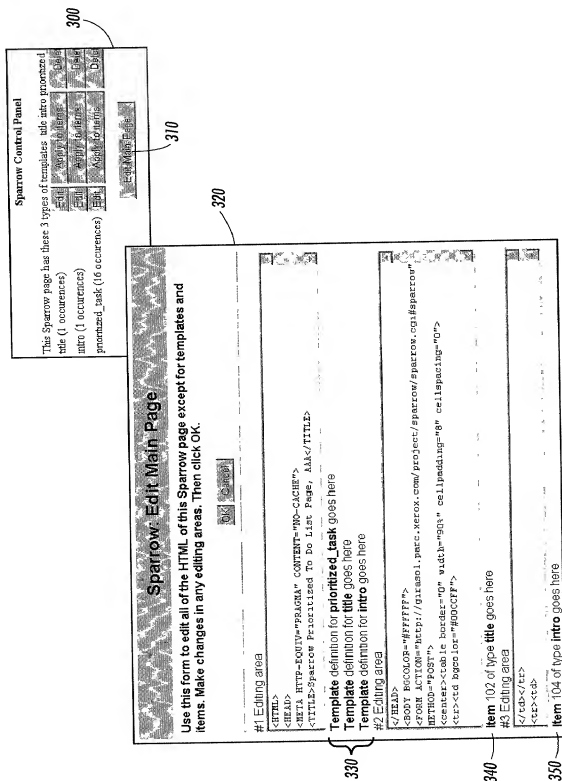


FIG. 12

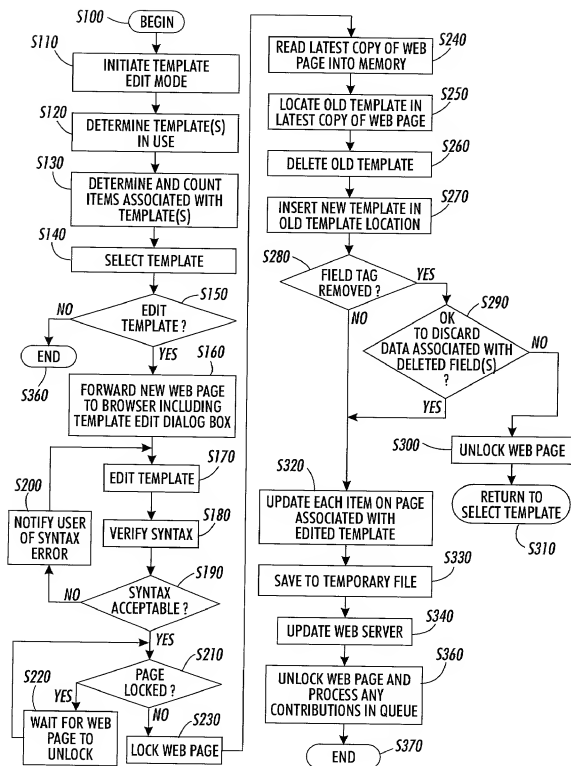


FIG. 13

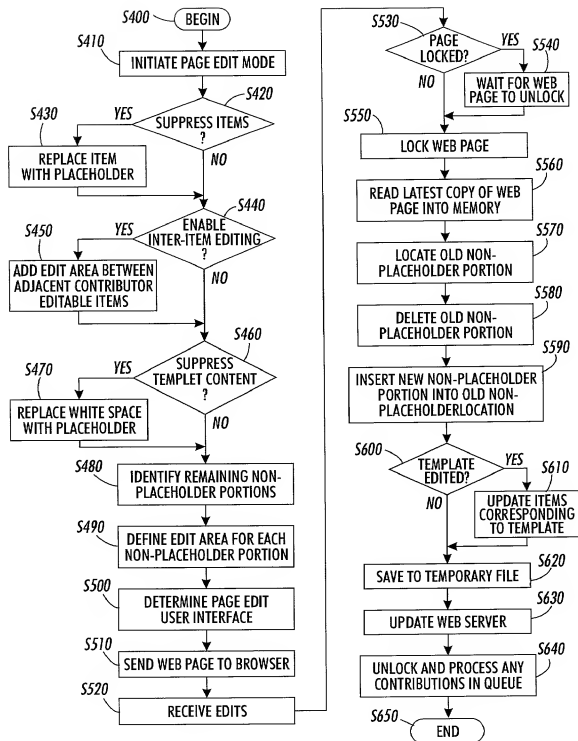


FIG. 14